

Poileasaidh is Plana Àrainneachdail

Poileasaidh Àrainneachdail

Tha an sgrìobhainn seo a' gabhail a-steach dà earrann a chaidh aontachadh le bòrd nan urrasairean air 26 Ògmhios 2024:

- Poileasaidh àrainneachdail (faic eachdraidh nan tionndaidhean gu h-ìosal fo “Ath-sgrùdadh”)
- Plana-gnìomh àrainneachdail airson 2024-25

Tar-shealladh poileasaidh

Is e Comhairle nan Leabhraichean a' phrìomh bhuidheann airson sgrìobhadh is foillseachadh na Gàidhlig ann an Alba. Tha CnanL air rùnachadh sgudal a lùghdachadh, lùths a chaomhnadh agus gus sgaoilidhean carboin ìsleachadh. Mar bhuidheann a bhios a' faighinn maoineachadh Riaghaltas na h-Alba tro Alba Chruthachail agus Bòrd na Gàidhlig, tha CnanL ag amas air luachan Frèam-obrach Coileanaidh Nàiseanta na h-Alba a chumail suas, a' gabhail a-steach nan amasan a thaobh leasachadh seasmhaich a tha air an cur an cèill san aithris seo:

“Tha sinn a' cur luach agus a' gabhail tlachd nar n-àrainneachd agus tha sinn ga dìon is ga leasachadh”¹.

Tha am poileasaidh seo a' mìneachadh geallaidhean na buidhne san fharsaingeachd, agus tha am plana gnìomh (sa Bheurla) a' mìneachadh thargaidean sònraichte airson 2024-25 agus airson nam bliadhnaichean às dèidh sin. Ann a bhith a' dealbhadh a' phoileasaidh agus a' phlana seo, tha sinn air feuchainn ri raointean den obair againn a chomharrachadh a dh'fhaodadh droch bhuaidh a thoirt air an àrainneachd agus air dòighean anns an urrainn dhuinn a' bhuaidh sin a lughdachadh, agus feuchaidh sinn ri sùil a chumail air mar a bhios sinn a' cleachdadh lùths agus stòrasan eile, agus sinn ag amas air gnìomhachd ana-caithteach a lughdachadh agus na cleachdaidhean obrach againn atharrachadh mar a bhios iomchaidh agus practaigeach.

Sgrùdadh agus aithris

Tha rùn aig CnanL sùil a chumail air mar a bhios i a' cleachdadh lùths agus stòrasan agus nì i aithris gu cunbhalach do Creative Carbon Alba, mar phàirt den aonta maoineachaidh chunbhalach aice le Alba Chruthachail. Aig an àm seo, 's e Manaidsear na Bùtha agus Oifigear Ionmhais a tha an urra ri bhith ag aithris do Creative Carbon Alba.

A' cumail ris a' phoileasaidh

Nì bòrd urrasairean CnanL cinnteach gu bheil luchd-obrach, buill a' bhùird, luchd-dreuchd sealach, inntearnaich, msaa mothachail air a' phoileasaidh agus air an uallach aca a bhith a' cur ri amasan a' phlana gnìomh nuair a bhios seo comasach, agus a bhith a' dèanamh cinnteach gu bheil siostaman iomchaidh an gnìomh airson sgrùdadh agus aithris. Tha e na rùn aig luchd-obrach CnanL gun dèan sinn cinnteach gum bi na foillsichearan, sgrìobhadairean agus luchd-ealain eile leis am bi sinn ag obair mothachail air a' phoileasaidh àrainneachdail againn agus am brosnachadh gus na h-amasan ann a choileanadh nuair a bhios iad ag obair còmhla rinn. Bidh CnanL cuideachd a' dèanamh oidhirp,

¹ nationalperformance.gov.scot



far an gabh sin dèanamh, gus bathar agus seirbheisean fhaighinn bho sholaraidhean aig a bheil dealas ainmichte airson a bhith a' cumail ri inbhean àrainneachdail iomchaidh.

Ath-sgrùdadh

Chaidh am plana agus poileasaidh aontachadh airson a' chiad uair air 24 Ògmhios 2020. Chaidh an sgrùdadh agus atharrachadh a-rithist air 30 Ògmhios 2021, air 28 Ògmhios 2022 agus air 27 Ògmhios 2023. Chaidh an tionndadh seo, le atharrachaidhean sònraichte air a' phlana airson 2024-25, aontachadh leis a' bhòrd aig a' choinneimh air 26 Ògmhios 2024. Thèid am plana agus poileasaidh a sgrùdadh agus ùrachadh gach bliadhna.

Environmental action plan 2024-25

Area of activity	Overview	Environmental impact	Mitigation	Specific goals for 2024-25
Running costs for premises	GBC rents 5 business units in Mansfield Street, Glasgow, from Partick Works. These comprise a shop, office, boardroom and two stock rooms.	Use of electricity for heating and lighting. The shop and office are lit and heated during working hours. Other rooms are used occasionally.	We heat and light the boardroom only when in use. The stock rooms are heated minimally, and accessed only occasionally, and therefore use little energy. Radiators are programmed to ensure efficient use of energy. More efficient LED lights have been installed in the stock rooms, and as repairs are required we will gradually replace other light fittings with LEDs.	<ul style="list-style-type: none"> • We will monitor our energy use in 2024-25 and assess options for reduction of energy use in subsequent years. • We will monitor the use of utilities and consumables in the GBC office and shop. • We will switch to energy saving lightbulbs/LEDs as current bulbs fail. • We will discuss other energy-saving measures with Partick Works.
Office equipment, computers, etc.	GBC has five desktop computers, five laptops, a shredder, a laminator, a projector, a camera, a light box and seven desktop telephones. We lease a photocopier, franking machine and credit card reader.	Use of electricity for running this equipment. End-of-life replacement and disposal of equipment.	<p>We select efficient models when replacing equipment, and endeavour to get the longest possible use out of functioning equipment, replacing only when obsolete.</p> <p>We have old equipment disposed of by our recycling company (Sumo Waste) in accordance with environmental standards.</p>	From December 2022 to November 2024 our energy supplier is SSE, which has a commitment to sustainability and investment in technologies to achieve net zero by 2050: Sustainability SSE . From December 2024, our energy supplier will be Yorkshire Gas & Power, which sources 100% of its electricity from renewables: About Us - YGP

	We also have a Sennheiser simultaneous translation system, which is charged in preparation for occasional use (once or twice a month).			
Catering, cleaning, washrooms, etc.	<p>GBC has a small kitchen area used for tea making and office cleaning, with a kettle and a microwave. We also have a water cooler supplied by AquAid.</p> <p>GBC has the use of toilets and common areas maintained by Partick Works. The cleaning of these areas is not the responsibility of GBC.</p>	Use of water, cleaning supplies, electricity, etc.	<p>We purchase recycled/recyclable paper towels and refuse bags where available, and choose cleaning products from companies that uphold environmental standards.</p> <p>Partick Works decides on the cleaning products used in the common areas, GBC has no influence on this.</p>	<p>When the current stock of plastic AquAid cups runs out they will not be replaced. Reusable glassware will be used instead.</p> <p>Recyclable items such as milk cartons, glass jars, etc. are separated for collection by Sumo Waste.</p>

<p>Paper, packaging and printing</p>	<p>In 2023-24, GBC used 15 reams of paper – the same number as in the previous year.</p> <p>GBC distributes books packaged in cardboard / envelopes (on average, 150+ packages per month)</p> <p>GBC rents a multifunction copier/printer/scanner from Digital Data Group.</p>	<p>Impact on forests. Impact on landfill.</p>	<p>We buy PEFC-certified (Programme for the Endorsement of Forest Certification) copy paper, 100% recyclable Jiffy Green padded envelopes, made with sustainable paper outer sleeves and 100% shredded paper cushioning, and 100% recyclable Raja cardboard posting boxes. We will reuse plastic, bubble wrap and other packaging materials that we receive with goods inwards, but we do not buy any new plastic-based packing materials.</p> <p>Publishers are encouraged to use sustainably sourced paper in producing books supported by GBC. This information is included in our letters of offer to publishers receiving GBC grants, and on our website among the information for publishers.</p> <p>The new multifunction copier/printer/scanner (leased April 2022) makes more efficient use of ink than the previous model did.</p>	<p>We cannot aim to reduce the number of padded envelopes or cardboard boxes while we aim also to increase online book sales. However, we can aim to monitor and reduce our use of copy paper, and to avoid printing unnecessary copies of documents where electronic versions will suffice. In 2024-25 we will once again monitor the number of reams of paper used and aim to reduce this in subsequent years.</p> <p>We have established a “corporate grove” with Trees for Life, which supports sustainable forestry in the Highlands. GBC donates money to have one tree planted in this grove – named “Coille nan Leabhraichean” (The Book Grove) – for every title published with GBC grant support. To date we have planted 89 trees – 22 for 2020-21, 38 for 2021-22, and 29 for 2022-23 – and we will plant a further 21 to represent the titles published in 2023-24. Members of the public may also donate to have trees planted in our grove.</p>
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Waste	GBC receives books and other items packaged in various ways, including significant amounts of cardboard. GBC generates a modest amount of non-recyclable waste (approx. 1 bag per week).	Impact on landfill.	GBC's waste is uplifted by Sumo Recycling, which regularly takes our mixed recyclables and general waste, and also takes special items as required (e.g. electronic equipment).	Aim to maintain number of general waste bags at 52 per year (i.e. 1 per week), and the number of recyclable waste bags at around 78 per year (i.e. 1.5 per week), or to reduce these figures if possible.
Travel	GBC staff and board members travel to meetings within Scotland, and occasionally outwith Scotland GBC supports writers to attend literary events within Scotland, and occasionally outwith Scotland.	Carbon emissions from transport.	We undertake, where possible, to use public transport, but it is not always possible to carry out our work without the use of private vehicles, particularly in the Highlands and Islands, so some use of private cars is inevitable. Air travel is also sometimes the most efficient way to travel between the mainland and the Western Isles.	We use www.claimexpenses.com to monitor the GBC's travel by various modes of transport. Claimexpenses.com includes a carbon off-setting scheme. We will monitor the number of flights taken in connection with GBC's work and the number of miles travelled in private vehicles, and will assess options for reducing these in subsequent years.